



TOWN OF ACTON RECREATION DEPARTMENT

50 Audubon Drive, Acton, MA 01720

(978) 929-6640

Online Registration: www.actonrec.com

This form must also include Parent/Guardian Consent & Acknowledgement Form

2024 CAMP HILL TOP REGISTRATION FORM (Grades Pre-K through 3rd)

ATTENDEE INFORMATION (one child per form)

Last:	First:	MI:
Nickname		Grade for September 2023:
Birthday (MM/DD/YYYY)		Please circle: Male Female Non-Binary
Child's age at start of Camp:		
Allergies		
Special Accommodations		

PARENT/GUARDIAN INFORMATION

Name(s)			
Mailing Address			
City, State, Zip			
Home Phone		Cell Phone:	
E-mail address			
List anyone authorized who may pick up your child including yourself.			
ID required-- must match designated pick-up			

Every participant will receive a free t-shirt at Camp.

Please circle your child's t-shirt size: Youth Small Youth Medium Youth Large

Session #	Dates	Session Theme	AM 9AM-12PM	PM 12PM-4PM	Pre-Camp 7:30-9:00AM	Post Camp 4:00-5:30PM	Total
1	June 24 - 28	Nature Explorers	\$125	\$125	\$65	\$65	
2	July 1 – 5 (no camp 7/4)	Red, White, & Blue!	\$125	\$125	\$65	\$65	
3	July 8 - 12	Superhero	\$125	\$125	\$65	\$65	
4	July 15 - 19	Camp Hill Top's Got Talent	\$125	\$125	\$65	\$65	
5	July 22 - 26	STEAM Week!	\$125	\$125	\$65	\$65	
6	July 29 – Aug. 2	Pirate	\$125	\$125	\$65	\$65	
7	August 5 - 9	Outer Space	\$125	\$125	\$65	\$65	
8	August 12 - 16	Around the World	\$125	\$125	\$65	\$65	
9	August 19 - 23	Disney	\$125	\$125	\$65	\$65	

Please note: All meals, snacks, and beverages are provided by parent.

Total Paid:
\$



**Camp Hill Top
Parent / Guardian Consent and Acknowledgement**

MUST BE SUBMITTED WITH EACH CAMP REGISTRATION

Field Trips: Field trip fees are included in the registration fee. By signing this form, you are consenting to send your child on the field trips without an additional field trip permission slip. If you send your child to Camp on Thursday, they will be attending the field trip on that day. The only way for your child to skip the field trip is to not come to Camp on that day. No refunds are given for missed days.

Sunscreen: I give permission for my camper to use sunscreen and receive administering help from staff. Initial _____

Hand Sanitizer: I give permission for my camper to use hand sanitizer. Initial _____

Payment: Payment in full is due with registration. Payment options accepted are: Cash, Check, Money Order, VISA, MasterCard. A 3% fee is added to all credit card payments.

Required Paperwork: Please provide a copy of your child's physical and immunization record dated within 18 months of the session week participation. These records must be submitted on CampDoc.com prior to the first day of camp, or your child will not be admitted due to Board of Health regulations.

Refund Policy: You may withdraw up to seven (7) business days prior to the start of a session. A \$50 non-refundable fee will be applied for each session. Pre-Camp and Post-Camp: A fee of \$10 is applied for each session. Exception to policy timeframe: a written letter from a licensed physician excusing participant from a program prior to the first day of session start date. Refunds will not be issued due to weather conditions or any water closure. All refund requests must be submitted in writing to the Recreation Office. Refund requests are not accepted by Camp Hill Top staff.

Behavior: We take great pride in the outstanding respect that our participants have exhibited over the years with our program. For the enjoyment and safety of all participants and staff, inappropriate behavior will not be permitted. Our program has a zero tolerance policy. Grounds for dismissal include: disrespect for others or property, foul language, fighting, bullying, sexual harassment, spitting and biting. Refunds will not be given to a participant who has been dismissed from the program due to behavioral issues.

Switching Session Fee: A fee of \$25 per session fee is applied (per person) pending availability of session openings. Pre-Camp and Post-Camp: A fee of \$10 per session is applied.

Scholarships: Scholarships are available for qualifying Acton or Boxborough residents through the Doli Atamian Campership Program: <https://www.doliatamiancampership.com/>.

Flexible Spending: Town of Acton Tax ID #046-001-062. We are happy to provide a receipt for Flexible Spending Account reimbursement to parent/guardian listed on the account. Receipt requests must be in writing to recreation@actonma.gov.

Photographs: Please initial if you wish for your child to NOT be included in photographs _____.

Email: Recreation uses email to communicate Recreation information and will not give out your address for other purposes.

Proxy Registrations, Program Confirmation & Disclaimer: A person may submit another's registration form provided the form is properly completed and signed. The Recreation Department reserves the right to correct errors or adjust program fees and activities in any of its publications at the time of release by print or internet, and reserves the right to cancel any program.

Release of Liability: The Town of Acton and any other associated groups, their officers, members or associates, appointed or volunteer, do not accept any liability for loss of life or property, personal injury or damage caused or rising out of any activity engaged in during Camp Hill Top for any reason whatsoever. I also agree to assume the risks for myself and my child and agree to hold the Town of Acton and its officers, employees and volunteers harmless and free of any liability for damage or injury my child may incur arising from participating in Camp Hill Top.

Registrations must be completed in full and signed by parent/guardian. Registrations will not be processed if incomplete.

I acknowledge the above policies and Release of Liability.

Child's Name (Printed): _____

Parent/Guardian Signature: _____

Parent/Guardian Name (Printed): _____ **Date:** _____

Office Use Only:
Total Received \$ _____ Payment Type: Cash MO Visa MC Check # _____
Date Received: _____ By: _____